



Dear Parent / Carer,

As I am sure you are aware, students across the country are now getting used to learning in new ways. Increasingly, online learning is a key part of the everyday experience, in school and at home.

Your child is now being set home-study tasks online via Google Classroom and students have been shown videos in mentor time to support them with this. All classes have been taught how to use the 'Oak Academy' learning website and how to open the Student Portal where email, Google Classrooms, and Microsoft Teams can be accessed, along with a range of other online learning resources.

In the event that your child's year group is required to learn from home, due to Covid-19, teachers are preparing to support students in the following way:

Phase 1: tasks will be set on Google Classroom with links to relevant educational websites such as the 'Oak Academy' website.

Phase 2: teachers will set a variety of tasks on Google Classroom linked with current topics being studied in school.

Phase 3: teachers will deliver online 'Live Learning Support' sessions in line with your child's timetable. These sessions will be a chance for your child to receive advice and guidance from their teachers and ask any questions about how to complete tasks set on Google Classroom. Students will also be able to complete tasks whilst their teacher is present. These sessions will run all day and students will be able to move from lesson to lesson via Microsoft Teams.

Students can log in to these live sessions for as long as they are able. For instance, if your child needs to share a device with another family member to complete their work, they may need to take it in turns to access their timetabled lessons. To access Live Learning Support sessions, your child will be need to log-in to Microsoft Teams via their Student Portal, click on 'Teams' and then select the relevant class.

A 'Remote, Online Learning Home-School Agreement' form is enclosed with this letter. Please read this with your child, sign it and return the slip to school. If you do not sign and return this to school, your child will not be able to take part in Live Learning Support sessions on Microsoft Teams.

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A link to the training videos and resources for students, as well as a special video for parents about how to access and use Google Classroom, can be found on the school website. On the front page of the website, you will see a link that reads Guide to Accessing Google Classrooms from Home. You can also go to this address directly <https://www.scalbyschool.org.uk/home-learning/guides-to-accessing-google-classrooms-from-home/> You'll find the videos there.

Students have been asked to complete an online learning survey, which will provide us with important information about their experiences when learning online and about how they access school-work from home. If your child has not completed this survey, we will send you a text with further information. In addition, we would like your feedback as a parent about your experiences in supporting your child to learn online. The link to this parent survey can be found here: <https://www.surveymonkey.com/r/FQPNTCD>

If you have any questions about how to support your child when learning from home, please do not hesitate to get in touch with the school. You can contact your child's Head of Year via email or phone the school directly to seek support.

Yours faithfully

Hayley Pegg
Assistant Headteacher – Teaching and Learning