

SCALBY SCHOOL

Interim Executive Board Meeting 13 - Wednesday 25th November 2009 at 6.30 pm

Item	Minute	Action
09/142	<p><u>Attendance.</u> IEB members</p> <p>School staff</p> <p>Local Authority Officers</p> <p>Others present Clerk</p> <p>Individuals present shown in bold type. Mr J Scoble (JS) (Chair), Mr R Cannon (RC) (Vice Chair), Mr M Goode (MG), Mrs S Hartley (SH), Mrs S Williamson (SW).</p> <p>Mr P Tarn (PT) (Principal), Mr A Wappat (AW) (Vice Principal), Mr N Penn (NP) (Business Manager), Mr M Wilkins (MW) (Chief Executive Outwood Grange), Mr P Sorby (PS)(Associate Principal), Mr B Evans (BE) (Assistant Principal), Mr M McCluskie (MM) (Assistant Principal), Mrs V Michael (VM)(Assistant Principal), Mr J Bell (Assistant Director, Q & I), Mrs D Sutherland (School Improvement Partner),</p> <p>Mr. R Hobson (RH)</p>	
09/143	<p><u>Minutes of the last meeting.</u> (Previously distributed) The minutes of the meeting of the Interim Executive Board held on Wednesday 11th November 2009 were agreed as a correct record and signed by the Chair.</p>	
09/144	<p><u>Matters arising from the minutes not otherwise covered on this agenda.</u> 09/136 Alison Johnston, Governor and Support Service Manager, will attend the meeting on 9th December. She will liaise with the Interim Executive Board Chair before then, to prepare for the meeting. 09/140 The next meeting of the parents consultative group will be on 25th Jan 2010. Meetings will now be held once per half term. Board members expressed thanks to Mrs Williamson for her considerable commitment and expertise that has made this group a success.</p>	
09/145	<p><u>Apologies for absence</u> Apologies had been received from Mr Scoble, Mr Tarn, and Mr Wilkins.</p>	
09/146	<p><u>Declaration of interest</u> To invite members to declare any interest in matters which are the subject of, or are connected with, any item of business on the agenda. No declarations were made.</p>	
09/147	<p><u>Confidential agenda items</u> To consider if an agenda item needs to be treated as confidential and excluded from the published minutes. None selected</p>	
09/148	<p><u>KI 4 - Improve the impact of the specialist status across the school.</u></p> <ol style="list-style-type: none"> Members had not received the documentation prior to the meeting. They were not comfortable with confirming approval of the plan without time to study the document in greater depth. Members agreed to review the plan in conjunction with the presentation. They would then take time to further review the document and return to the matter at the Interim Executive Board meeting on 13th January. Mr Evans, Assistant Principal, introduced 2 documents. The strategic plan overview, and the action plan. He explained that the action plan is a working document that is continuously being updated. The strategic plan overview described the core principle of the specialist status "to raise achievement for students and the community". This is pursued by two strategies, learning about technology, and learning through technology. Both are 	

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	<p>cross-curricular, and not confined to the traditional science and technology subjects.</p> <p>4. The action plan describes where the school is now, where the school aspires to be, and how it is to get there.</p> <p>5. Members recognised that the impact of the specialism had started from a low point in the spring term 09. Previously resources had not been allocated, and there had been no clear idea of the role of specialist status. They also recognised that other priorities, had been pursued more vigorously during the spring and summer terms. Members recognised that the Ofsted judgement that the school was making satisfactory progress on improving the impact of the specialist status across the school, was a significant achievement. There is now a clear idea of what is required and a plan to get there.</p> <p>6. The Assistant Principal, hi-lighted several parts of the action plan.</p> <p>6.1. Achievement in the subjects within the specialism increased significantly this year and is projected to do even better next year. The results for 2A*-C Science were constrained by the fact that triple science had not been offered. This is now on offer to the more able students, and praising stars is predicting a rate of 88%, up from 42%. Members welcomed this.</p> <p>6.2. One subject area has had particular problems. The staff member concerned is receiving intensive support, and colleagues from other Outwood Grange schools are assisting in spreading best practice. Members asked if the staff member was responding and making progress? The Assistant Principal confirmed that he was.</p> <p>6.3. Teachers from high achieving specialist subjects, graphics and food technology, are being used to spread good practice across the school. 5 staff members from across the school have been identified as satisfactory performers, and they are to be supported towards becoming consistently good or better. Members recognised that this demonstrates a contribution towards the need for the specialist status to drive school improvement.</p> <p>6.4. Members recognised the need to spread a consistent teaching style across the school. The best learning takes place when independent learning becomes established. There is a tendency for teachers to over teach, especially when being observed. The Vice Principal explained that lesson observation record sheets do get the observer to score the individual learning taking place. He displayed the record sheet on the over-head screen. Members welcomed this information.</p> <p>6.5. One to one tuition in English and maths is being offered to KS4 students and funded via the specialism. It is targeted at students in danger of not reaching their potential. Members asked how it was delivered? It is outside the normal school day and is being provided by both external and Scalby staff.</p> <p>6.6. The impact centre is established with the aim of raising the aspirations of all students and particularly supporting vulnerable groups. Access is provided to on-line and vocational courses, many designed to appeal to the dis-engaged. It is funded from the specialism. Members welcomed this.</p> <p>6.7. The Director of Specialism will continue to be involved in the Specialist Schools Attainment Programme. This will aid self evaluation and keep up with best practice. Members noted that there is an imminent change to the</p>	

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	<p>Department for Children Schools and Families guidance on the role of the specialism within schools. The School Improvement Partner will be attending briefings and will share the information with the Interim Executive Board.</p> <p>6.8. The Virtual Learning Environment is being well used by some members of staff. The practice is spreading and training is taking place. Pupils now have internet access to an increasing range of valuable learning resources. It is a medium that most are familiar with. Members asked about barriers to access for individuals. The Vice Principal confirmed that this is an issue and becoming more important. There are some laptops available for loan. Members asked that solutions should be further explored. It is part of the role of the Interim Executive Board to manage the allocation of resources. A strategy to deliver universal pupil access to the Virtual Learning Environment, would receive serious consideration.</p> <p>6.9. The school are building on already established links with commercial companies and other educational establishments. Scalby is in partnership with Yorkshire Coast College in a bid to launch a hospitality and catering diploma course. Members recognised the importance of this for the students of this town.</p> <p>6.10. The Assistant Principal described for members the wide range of planned enrichment activities designed to engage and excite students about technology. Projects include designing and building rockets and telescopes, and a master chef competition. Enhanced involvement with the local community is also envisaged. Members welcomed the ideas.</p>	SLT
09/149	<p><u>KI 7- Improve the use of assessment information to significantly increase the proportion of lessons that are consistently good or better.</u></p> <ol style="list-style-type: none"> 1. This had been an additional key issue introduced after the first monitoring inspection. The Assistant Principal drew attention to notes taken at the verbal feedback by inspectors after the latest monitoring report. The notes are expected to be confirmed when the written report is received. 2. There was recognition by the inspectors that assessment data is accurate and is turned round quickly into information that is acted on. This is clearly a strength of the school. Praising stars is used effectively. The recognition that data is accurate is very important. It enables the use of that data to become the focus of the monitoring inspections. In earlier monitoring inspections the validity of the data had been the focus. 3. The inspectors recognised that systems are in place to improve teaching and learning. There are good diagnostic procedures and there has been a drive on Assessment for Learning (AFL). Marking is more consistent and the marking policy is very clear. Students know their entitlement. 4. Governors recognised that the inspectors' comments provided evidence that the issue is being effectively tackled. They look forward to receiving the written report. 	
09/150	<p><u>Policy reviews (Previously circulated)</u> Community Cohesion.</p> <ol style="list-style-type: none"> 1. The policy was introduced by the Assistant Principal. The requirement for schools to promote community cohesion came into effect in September 07. A considerable part of the policy is pulling together into a document things that the 	

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	<p>school already do. Governors recognised that a lot already exists in the curriculum. Particularly in the local community, and for knowledge and understanding of the wider world internationally. In common with many schools, the wider UK community, and its diversity, is a greater challenge. The links with Outwood Grange schools may be a way forward.</p> <p>2. Governors reviewed the policy and their responsibilities contained within it. They asked that the data reporting of racist incidents and bullying should be provided on a termly basis to enable monitoring of the schools response. Governors approved the policy.</p> <p>3. The Chair thanked Mr Evans, Assistant Principal, for his comprehensive presentations on the key issues and the policy review. Mr Evans then left the meeting.</p>	
09/151	<p><u>Recruitment of Principal</u></p> <p>1. The selection committee had met and drafted an advert and time lines for the necessary actions and meetings required to complete the process. A second time line had been drawn up in case it was necessary to re-advertise.</p> <p>2. The School Improvement Partner confirmed that the County Director of Children and Young People's Service would expect to be involved in the final interview panel.</p>	
09/152	<p><u>Dates of future meetings</u></p> <p>The calendar of meetings until Easter 2010 is Wednesdays 9th Dec, 13th Jan, 27th Jan, 24th Feb, 10th Mar, and 24th Mar. The first meeting in February will be on Monday 8th Feb</p>	