

SCALBY SCHOOL

Interim Executive Board Meeting 8 - Wednesday 9th September 2009 at 6.30 pm

Item	Minute	Action
09/70	<p><u>Attendance.</u> IEB members</p> <p>School staff</p> <p>Local Authority Officers</p> <p>Others present Clerk</p> <p>Individuals present shown in bold type. Mr R Cannon (RC), Mr M Goode (MG), Mrs S Hartley (SH), Mr J Scoble (JS) (Chair), Mr M Smith (MS), Mrs S Williamson (SW).</p> <p>Mr P Tarn (PT) (Principal), Mr A Wappat (AW) (Vice Principal), Mr N Penn (NP) (Business Manager), Mr M Wilkins (MW) (Chief Executive Outwood Grange), Mr P Sorby (PS)(Associate Principal), Mr B Evans (BE) (Assistant Principal), Mr M McCluskie (MM) (Assistant Principal), Mrs V Michael (VM)(Assistant Principal), Mr J Bell (Acting Assistant Director, Q & I, CYPS) Mrs D Sutherland (School Improvement Partner), Mr M Holyoak (Senior Advisor),</p> <p>Mr. R Hobson (RH)</p>	
09/71	<p><u>Introduction</u> The Chair opened the meeting and introductions were made.</p>	
09/72	<p><u>Apologies for absence</u> Apologies had been received from Mr Goode who is abroad. Governors agreed consent.</p>	
09/73	<p><u>Declaration of interest</u> To invite governors to declare any interest in matters which are the subject of, or are connected with, any item of business on the agenda. No declarations were made.</p>	
09/74	<p><u>Confidential agenda items</u> To consider if an agenda item needs to be treated as confidential and excluded from the published minutes. None selected.</p>	
09/75	<p><u>Minutes of the last meeting.</u> (Previously distributed) The minutes of the meeting of the IEB held on 13th July 2009 were agreed as a correct record and signed by the Chair.</p>	
09/76	<p><u>Matters arising from the minutes not otherwise covered on this agenda.</u> 09/62 1.2 The Chair had written the letter of appreciation to the Local Authority as requested by the Interim Executive Board.</p>	
09/77	<p><u>2009 public examination results.</u></p> <ol style="list-style-type: none"> 1 Governors watched a video of the scenes on results day. The excitement and emotion was obvious to all. 2 The Principal distributed a detailed analysis of the results for the period 2006 to 2009. The headline measure of 5 A*-C was a record for Scalby of 85%. It had reached a low in 2007 of 48%. The 2008 figure had been 56%. The Fisher Family Trust (D) benchmark target for the 2009 cohort was 70%. Fisher Family Trust (D) is the highest benchmark target. In previous years the school had used a lower level of Fisher Family Trust (B) as the measure. 3 The 2009 results for 5A*-C including English and maths was 61%. This is the best in the Yorkshire Coastal strip. The Fisher Family Trust (D) target was 56%. In 2008 the results had fallen to 33%. 4 The Principal then discussed the performance within each subject area. He highlighted the outstanding performance of several individual departments and teachers. He explained measures to be taken in areas that were less successful. 	

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	<p>This will include requiring and supporting individuals to perform better. Support packages and competency measures will feature. Some subjects will become part of the options rather than the core, and one subject area will work under a different department.</p> <p>5 The results for higher achieving pupils were explained. The Fisher Family Trust (D) target for achieving 3A or A* grades was 26% for the 2009 cohort. The actual result was 29%. It is important that the school continues to raise the bar for these more able students.</p> <p>6 Governors recognised the considerable improvement in a short time. They recognised the introduction of the many new strategies previously discussed in earlier Interim Executive Board meetings had now been proved effective. Anecdotal evidence from students, staff and parents confirmed this. The management of pupil behaviour was identified by all as a very significant factor in enabling learning.</p> <p>7 Governors recognised the importance of the massively improved performance, and congratulated all involved on the achievement. Particularly the Principal and the Senior Leadership Team who had faced enormous challenge and delivered. The staff as a group had been congratulated by the Senior Leadership Team and a short celebration held after the recent training day. The Chair will write formally to the Principal and colleagues to put on record the appreciation of the governors.</p> <p>8 The future of Scalby School is now much more promising. The work started must continue. The significant improvement in school finances being achieved by Interim Executive Board decisions, and delivered by the Business Manager and colleagues will lead to further opportunities for innovation and development.</p>	Chair
09/78	<p><u>Interim Executive Board action plan.</u></p> <p>1 Governors agreed that the highest priority is to continue the process to appoint the new permanent Head Teacher.</p> <p>2 The rate of progress towards returning the school to the standard governance model is dependent on OFSTED section 8 inspections and the removal of the school from special measures. However, governors do need a comprehensive list of the tasks that the Interim Executive Board have responsibility for. This list needs to be provided by the Local Authority. Governors can then draw up a time line and make appropriate plans to deliver. The clerk was asked to contact the Local Authority to obtain the required list, and any further guidance that may be available.</p>	Clerk
09/79	<p><u>Section 8 HMI Inspection of 24 and 25 June 2009</u></p> <p>1 Governors had previously received and discussed the inspectors report. At that time the report had not been published and could not be attached to the minutes. It is now a public document and is therefore appended to these minutes.</p> <p>2 The next OFSTED visit will come without notice and be under the new framework. It will commence as a section 8, for schools in a category. However, it is possible that it could become a section 5, a full inspection. If this happens and the grade of satisfactory or good is achieved the involvement of OFSTED will end until the next full inspection becomes due.</p>	
09/80	<p><u>Parent Consultative Group.</u></p> <p>1. A further, well attended, meeting had been held on 8th September. This was again facilitated by 3 Interim Executive Board members. The video of the results day had been viewed and well received.</p> <p>2. The meetings are becoming increasingly positive about the work of school. There are still times when individual concerns are being inappropriately raised. But this is decreasing. Some dissatisfaction was expressed about the local press reporting of the results. It could have been more complimentary. However, it was</p>	

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	<p>recognised that there is a lot of very positive publicity coming forward.</p> <p>3. A Chair and Secretary have been appointed and E mail communication systems established.</p>	
09/81	<p><u>Proposal by the School Principal to cancel Year 11 Presentation Evenings.</u></p> <p>1. In recent years this event has become less well attended, and the school prom and leavers events more established. Staff commitment to those events is high. The organisation of an event for students who are no longer here has implications for the school staff whose time is already highly committed. The school are also due to receive an unannounced OFSTED inspection. Staff should not be distracted from their core tasks at this stage of the school's development.</p> <p>2. This matter had been discussed at the parent consultative group reported above. Some parents had been disappointed, but others had recognised and supported the reasons for the proposal. Governors confirmed support for the proposal.</p>	
09/82	<p><u>School Fund (charity).</u></p> <p>1. The school fund is a registered charity. As such it legally requires trustees. They have normally been selected members of the Governing Body. In current circumstances the Interim Executive Board had assumed responsibility for all functions of the Governing Body from 22nd April 2009. Members now confirmed their agreement to acting as the trustees for the school fund from that date.</p> <p>2. The audited financial statement of the school fund was distributed by the Business Manager. Governors reviewed and approved the statement.</p>	
09/83	<p><u>Urgent Items agreed by the Chair.</u></p> <p>1. The Business Manger reported on the recent visit of the FMSIS inspector. Only 2 outstanding items remained. The inventory of computer equipment had been located and sent to the inspector. The schedule of service contracts was now presented to the Interim Executive Board. Governors reviewed the schedule. Several contracts were provided or negotiated at County level. Some others appeared to be for unnecessarily long periods. The Business Manager explained that this had been a previous management policy and was being rectified when the opportunities arose. Governors recognised that the matter was being managed effectively and approved the schedule.</p> <p>2. The Chair drew attention to a course in the NYCC booklet on developments in the education for the 14-19 age range. It will be held locally. 3 governors expressed interest.</p> <p>3. The Principal reported that the caretaking and cleaning team had done an outstanding job during the summer break. The Chair agreed to write to record the Interim Executive Board's appreciation. The Chair and Principal will liaise to agree a suitable further celebration.</p>	Chair
09/84	<p><u>Dates of future meetings</u></p> <p>The next meeting will be held on Thursday 24th September at 6.30pm.</p> <p>The calendar until Easter 2010 is Wednesdays 7th Oct, 21st Oct, 11th Nov, 25th Nov, 9th Dec, 13th Jan, 27th Jan, 10th Feb, 24th Feb, 10th Mar, and 24th Mar,</p>	